

**Patient Participation Group meeting
Tuesday 25th June 2019
5.00pm**

Present:

Dr Flett, Hollie Hart, Terry Shemming, Aideen Carter, John Whitbread, Linda O'Connor, Betty Robertson, Vincent McLoughlin

Apologies

Sharon Meers, Gillian Whitbread, Tunde Szekely, Rosemary Grayson, Bhupindar Sually, Christine Miles, David Willson

	Minutes	Action
1.	Minutes of last meeting – no further action All new members of the PPG were welcomed and introduced.	
2.	Dr Flett told the group that Burlington Primary Care has officially joined up with Derby Road/Pinewood Surgery and Hawthorn Drive Surgery to form Orwell Primary Care Network (details of PCN's in last meeting minutes). Dr Flett is the Clinical Director of Orwell Primary Care Network. Details of exactly what the PCN will be doing going forward are still to be confirmed.	
3.	Terry told the group that www.nhs.uk does not allow two comments from the same email address. He will forward the bounce back message he got from the site to HH who will investigate.	TS
4.	Dr Flett explained to the group the need for them all to complete basic safeguarding training. This is particularly important as the group will soon be having contact with patients in the waiting room. HH to find the link to the online course and forward it to all members	HH

<p>5.</p>	<p>PPG Grant</p> <p>We were fortunate enough to receive a £1200 grant last November to be spent on PPG projects that would directly benefit the patients. It has to be spent by November 2019.</p> <p>Some ideas of possible projects/events were discussed. Once settled on an event the PPG members who are present in the waiting room can also help to advertise it.</p> <p>Discussion was had about how to reach our non-English speaking patients. Translation on phones could be a crude way of doing it. HH has also had contact from a possible new PPG member who speaks different languages. Some of our existing members also speak some different languages. HH also has contact with Ipswich Community Media who can also do some translation for us.</p> <p>A cooking course was discussed for some of our more deprived patients. It was felt this would be an excellent education session for them to learn how to cook healthy meals on a budget. HH to look into the possibility of this. AF suggested contacting the catering departments at our local colleges.</p> <p>Terry also said he would forward on a contact he has from a recent food fayre. It was suggested that the local food bank may also be able to help with this as might a local supermarket which may potentially donate some food.</p> <p>If anyone else has any other ideas for this event or a different one, please email Hollie and let her know.</p>	<p>HH</p>
<p>6.</p>	<p>HH hasn't got any information about any future CCG PPG meetings but will forward them when received.</p>	<p>HH</p>
<p>7.</p>	<p>Meeting times were discussed and it was agreed that future meetings would be held at 4pm.</p>	
<p>8.</p>	<p style="text-align: center;">Date of next meeting Tuesday 17th September 2019 @ 4pm</p>	